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**"SHIRAKATSY LYCEUM " I NTERNATI ONAL SCI ENTI FIC-  
EDUCATI ONAL COM PLEX**

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**IB DIPLOMA  
PROGRAMME  
ADMISSIONS POLICY**

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## 1. ELIGIBLE CANDIDATES

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The International Baccalaureate Diploma Programme (hereinafter referred to as IBDP) admission is held on competitive bases with consideration of the IBDP applicants' admission exams and interview results. Eligible students to apply are the following:

- 1.1. Students who are citizens of the Republic of Armenia and have completed 10th or 11th grades,
- 1.2. Students who are residents of foreign countries and plan to apply for the High school 2-year program,
- 1.3. IBDP students who will be transferred from other IB World Schools to continue their education at the Diploma Programme of Shirakatsy Lyceum if the corresponding subjects are offered.

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## 2. ADMISSION PROCEDURES

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The interested candidates are to:

- 2.1. fill out the application form available at [this link](#),
- 2.2. submit a motivation letter,
- 2.3. take placement tests in English and Mathematics,
- 2.4. fill out the subject selection form (see [the link](#)) if s/he passes the above-mentioned steps (see Appendix).
- 2.5. participate in an interview process. Interviews will be conducted within the framework of the IBDP subjects to be taught,
- 2.6. for the new students, psychological tests will be conducted to reveal their IQ.

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## 3. ENROLLMENT

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- 3.1. Successful applicants should meet the minimum passing threshold based on comparative analysis and demonstrate high performance during the interview process. In special cases, for the candidates who do not meet one of the requirements, the Admissions Committee may decide to admit the candidate to the IBDP on a conditional basis, on a probationary period of one academic term. Upon completion of the term, the School Board of Directors will make a decision whether the student may continue or should withdraw from his/her studies in IBDP (based on the student's progress and compliance with learner's description).
- 3.2. For the students who will be transferred from the Diploma Programme of other schools (*no later than November 15*), knowledge pre-assessment will be carried out for all the taken subjects.
- 3.3. The students of Shirakatsy Lyceum who have been subject to withdrawal from the IBDP may be considered as continuing candidates in the national educational program offered by the Lyceum upon the decision of the School Board of Directors. If the transferring student has been dismissed from the IBDP, then s/he must undergo an admissions examination in accordance with the current admissions policy of the Lyceum. Only then the applicant may be considered for enrollment in the offered national program.
- 3.4. IBDP graduates who are citizens of Armenia, have successfully passed Shirakatsy Lyceum Admission exams and met the requirements of the state exams of the Republic of Armenia, can also be granted the State Certificate of secondary education of the RA.



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## 4. REQUIRED DOCUMENTATIONS

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4.1. The Lyceum students must submit the documents below online:

- ❖ Application form (to fill out the online application form see [thelink](#))
- ❖ Two Recommendation Letters from school faculty (see [the link](#))
- ❖ Passport-size photos (3x4)
- ❖ Examination fee payment-check.

*To submit an application form and to participate in the admission examination process a one-time payment (examination fee) of 9,600 AMD is set. It is non-refundable.*

*Children of bilateral orphans, from families of freedom fighters victims, and of many children (having five or more children) are exempted from the examination fee, and in other cases by the decision of the admission committee.*

4.2. The applicants outside the Lyceum must submit the documents below online:

- ❖ Application form (to fill out the online application form see [the link](#))
- ❖ Copy of the Birth Certificate or Passport
- ❖ Official Transcripts
- ❖ Two Recommendation Letters from school faculty (see [the link](#))
- ❖ Passport-size photos (3x4)
- ❖ Proof of Residence
- ❖ Health Reference Letter (in accordance with RA legislation)
- ❖ For non-citizens of RA, proof of health insurance for the period of study
- ❖ Examination fee payment-check.

*To submit an application form and to participate in the admission examination process a one-time payment (examination fee) of 9,600 AMD is set. It is non-refundable.*

*Children of bilateral orphans, from families of freedom fighters victims, and of many children (having five or more children) are exempted from the examination fee, and in other cases by the decision of the admission committee.*

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## 5. CONTRACT

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Upon admission, a contract is signed with the successful candidates and their parent(s) and/or legal guardian(s). In the case of students who are already members of the Lyceum, a signed agreement with their parent/guardian is then attached to all existing contracts.

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## 6. FINANCIAL AID

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The Lyceum students admitted to the IBDP can apply for the Financial Aid provided by the Lyceum. The following conditions apply:

- 6.1. Applicant's academic performance progress and admissions results
- 6.2. Family financial needs

All other issues related to the admission but unforeseen by this policy are decided by the School Board for Directors with consideration of the Admission Committee recommendations.



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## 7. REFERENCES

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- ❖ The Diploma Programme; From principles into practice, IBO, 2009
- ❖ The Diploma Programme: Guide to school authorization: Diploma Programme, IBO, updated 2016
- ❖ The Diploma Programme: Assessment Procedures, IBO, 2020

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## 8. CONTACTS

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- ❖ Admission coordinator – mobile: +374-44-64-01-26
- ❖ Email: [admissionoffice@shirakatsy.am](mailto:admissionoffice@shirakatsy.am)
- ❖ IBDP Coordinator: - [annastepanyan@shirakatsy.am](mailto:annastepanyan@shirakatsy.am)



## 9. APPENDIX: SUBJECT SELECTION

### Subject Selection Description, Guidelines and Form

#### **Mainstream subjects**

DP category candidates taking the diploma study six subjects selected from the subject groups below. Normally one subject from each group should be chosen to study as a higher level (HL) and standard level (SL) subject.

The subject groups and core elements are as follows:

1. Subject groups Studies in language and literature
2. Language acquisition
3. Individuals and societies
4. Sciences
5. Mathematics
6. The arts

Besides the mainstream subjects, DP has also the following core elements; **Extended Essay, Theory of Knowledge, and Creativity, Activity, Service (after-curriculum projects).**

When making choices a student should consider:

- His/her areas of interest and what s/he is good at,
- What would s/he like to study at university,
- University prerequisites.

When selecting six subjects for a diploma, students may take either of the two following options:

- a. Two subjects at standard level (SL) and four subjects at higher level (HL)
- b. Three subjects at SL and three subjects at HL

Option	Number of subjects to be taken at SL	Number of subjects to be taken at HL
a	2	4
b	3	3

All HL subjects must be taught over the two years of the programme, and requirements of the core must also be met over the same two-year period.

The main difference is that HL subjects cover more content, are taught for more hours. HL courses represent 240 teaching hours. SL courses represent 150 teaching hours.

As to HL subjects one should choose subjects s/he enjoys, subjects a student is good at and/or subjects s/he may need for university (e.g. if a student wants to study medicine s/he should take Bio HL).

You can fill out the Subject Selection form [here](#).

Source: Assessment Procedures: Diploma Programme, IBO, 2020